

FROM: Community College District #12 (Centralia College & OVTI)
(Name of Institution)

TO: CODE REVISER
LEGISLATIVE BLDG (Southwest Corner, Ground Floor)
Olympia 98504

The enclosed Permanent rules
Emergency rules , being order No. 74-18

relating to (Name of rules or description of subject matter)

WAC 132L-136-020 - 080, Use of District Facilities, including
general policy, administrative procedures, trespass regulations,
scheduling, priority of use, limitations of use and fees for use
thereof

(ALTERNATIVE A. Use only for adoption of permanent rules)

pursuant to Notice No. 4518 ① filed with the code reviser
on Feb. 22, 1974 ② were regularly adopted as permanent rules of this
(date)
institution at Centralia, Washington on 3/14/73 and are herewith
(place) (date)
filed in the office of the code reviser pursuant to chapter
28B.19 RCW (1971 1st ex.s. c 57). The effective date of such rules
shall be April 18, 1974 . ③

(ALTERNATIVE B. Use only for adoption of emergency rules)

pursuant to its finding that the immediate adoption of
these rules is necessary for the preservation of the public
health, safety, or general welfare and that observance of the
requirements of notice and opportunity to present views on the
proposed action would be contrary to the public interest, were
regularly adopted as emergency rules of this institution at
_____ on _____ and are herewith filed in the office
(place) (date)
of the code reviser pursuant to chapter 28B.19 RCW (1971 1st ex.s.
c 57).

The undersigned hereby certifies that the requirements of chapter
28B.19 RCW (1971 1st ex.s. ch 57) and of the Open Public Meetings
Act of 1971, chapter 42.30 RCW (1971 1st ex.s. ch 250) have been
fulfilled.

Dated this 18th day of March 1974.

STATE OF WASHINGTON
FILED
MAR 19 1974
CODE REVISER'S OFFICE
DOCKET # 384 FILE # 1

Community College District #12
(AGENCY)
Rodney Enos
By
Assistant to the President
Title

Effective 9/7/71

STATE OF WASHINGTON
COMMUNITY COLLEGE DISTRICT NO. 12
Board of Trustees

RESOLUTION NO. 74-18

Administrative Order No. -----

A RESOLUTION Relating to permanent rules of the Community College District No. 12

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE COMMUNITY COLLEGE DISTRICT NO. 12,
STATE OF WASHINGTON:

Section 1. The annexed regulations, to-wit:

WAC 132L-136-020 - 080 , Use of District Facilities, including
general policy, administrative procedures, trespass regulations,
scheduling, priority of use, limitations of use and fees for use
thereof

are hereby approved and adopted as permanent rules of the Community College
District No. 12.

Sec. 2. This resolution and annexed regulations, after being
first recorded as an administrative order in the Order Register of the Com-
munity College District No. 12, shall be forwarded to the Code Reviser for
filing pursuant to chapter 28B.19 RCW (1971 1st ex.s. c 57) and WAC 1-13-050.

APPROVED and ADOPTED March 14, 1974.

Attest:

Wesley W. Hanson
Secretary of the Board of Trustees

CHAPTER 132L-136

USE OF DISTRICT FACILITIES

WAC

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|--------------|------------------------|
| 132L-136-020 | GENERAL POLICY |
| 132L-136-030 | ADMINISTRATIVE CONTROL |
| 132L-136-040 | TRESPASS REGULATIONS |
| 132L-136-050 | SCHEDULING |
| 132L-136-060 | USERS |
| 132L-136-070 | LIMITATIONS OF USE |
| 132L-136-080 | FEEES |

WAC 132L-136-020 GENERAL POLICY. Community College District #12 is an educational institution provided and maintained by the people of the State. Its campuses, buildings, properties and facilities shall be reserved at all times for those activities which are related to its broad educational objectives and goals. However, the facilities, when not required for scheduled District use, are available for rental by the public in accordance with specified fee schedules and other regulations and procedures for such use.

WAC 132L-136-030 ADMINISTRATIVE CONTROL. The Board of Trustees delegates to the president authority to establish procedures for proper review and approval of the use of the District's facilities; to establish, within the framework of these policies, regulations governing such use; and to establish and revise fee schedules consistent with WAC 132L-136-080.

WAC 132L-136-040 TRESPASS REGULATIONS. 1. Individuals who are not students or members of the faculty or staff, whose actions are in violation of trespass regulations, WAC 132L-20-040 - Authority to Prohibit Trespass, will be advised by the president, or his designee, of the specific nature of the violation, and if the individuals persist in the violation, they will be requested to leave the District property. Failure to comply with such a request will subject such individuals to arrest under provisions of Chapter 9.83 RCW.

2. Members of the District community (students, faculty, or staff) who do not comply with these regulations will be reported to the appropriate District office for action in accord with established District policies.

WAC 132L-136-050 SCHEDULING. The administrative regulations and procedures, schedule of fees, and application forms for use may be obtained at the office of the Dean of Administration on the Centralia College campus and at the office of the Assistant Director for Administration on the Olympia Vocational Technical Institute campus. The scheduling of facilities by groups or organizations will be through these offices for the specific campus.

WAC 132L-136-060 USERS. In order to assure appropriate scheduling of Community College District #12 facilities, the following priorities will serve as guidelines:

1. Community College District #12 scheduled programs and activities.

2. Community College District #12 related activities, recognized college organizations, and those public or private agencies, whose purpose relate to the advancement of District #12 programs, and/or sponsored activities.

3. Non-profit organizations that are non-sectarian, non-political, and non-commercial:

a. Public education groups that would be engaging in activities serving public education goals and objectives, and

b. Other than public education groups or organizations,
(1) That would be engaging in activities that serve governmentally supported objectives, or

(2) That would be engaging in activities related to community improvement objectives, or

(3) That would be engaging in activities related to the organization's goals and objectives.

4. Private organizations and those organizations of a religious or sectarian, political or commercial nature requesting facilities on an emergency basis.

5. Other organizations or groups.

WAC 132L-136-070 LIMITATIONS OF USE. 1. District facilities may not be used in ways which interfere with or are detrimental to the District's own instructional and educational programs.

2. District facilities may not be used for commercial sales, advertising, or promotional activities except when such activities serve educational purposes of the District and are conducted under the sponsorship of a District department of office.

3. Each group or organization which uses District facilities must abide by the regulations and procedure of use as determined by the Board of Trustees and/or the District president and shall be subject to revocation of their privilege to use the facilities for failing to do so.

4. The administration reserves the right to deny or cancel the use of facilities when such use or meeting may in any way be prejudicial to the best interests of the District.

WAC 132L-136-080 FEES. Fees, when applicable, will be determined by the following categories and assessed accordingly:

1. Direct Charges: will include charges for utilities (heat, light, etc.) and custodial services.

2. Special Charges: will include charges for use of audio-visual or television equipment and operator; for law enforcement services, and/or any other similar kind of expenses incurred.

3. Rental Charges: will include charges (depreciation, overhead costs, amortization, etc.) for use of facilities.

4. Damage Charges: will include charges to defray any expense for the repair or replacement of damaged property or equipment incurred as a result of a rental agreement.